

### Job Description

**Job Title** : **Community Mobiliser**  
**Department** : **Programme**  
**Positions** : **2**  
**Location** : **Delhi**  
**Direct reporting to** : **Program Officer**

Railway Children India (RCI) is a section 8 company registered under the Companies Act 2013 (earlier section 25) in India, working for bringing sustainable changes in the lives of children living alone or at risk on the streets.

RCI endeavors to ensure that each child living or passing through the railway stations that our organisation works with, is offered a comprehensive recovery and reintegration programme which is rights based and ensures safety, well-being and permanence.

### **Job Purpose:**

This position is responsible for mobilizing communities, actively reach out to community members (youth, adults, parents, community influencers and aged persons along with differently able members through continuous rapport building and regular communication. He/she is expected to establish a very good working relationship with government stakeholders and other officials for the benefit of the community and advocacy issues.

### **Roles and Responsibilities**

- Preparation of Weekly Action Plan in coordination with the Project Coordinator.
- Tracking the cohort of children identified during vulnerability assessment through regular home visits.
- Ensuring participation of children in the community activity centre.
- Managing the activity centre and supporting the community volunteer to run the centre.
- Actively reach out to community members (youth, adults, parents, community influencers and aged persons along with differently able members through continuous rapport building and regular communication.
- Spearheading all the community-based activities in terms of holding camps, awareness programs etc in close coordination with the PC.
- Formation and strengthening of Various Peer Groups, Mother's Group, Self-Help Groups, Adolescent Groups etc.
- Supporting the out of school children for re-enrollment, tutoring and after school programs • Home visit for each individual child.
- Collaboration with government and non-government agencies and other community organizations to coordinate different programs.

- Encouraging and supporting community members to volunteer and become active community leaders (active change agents).
- Actively participate in training and other events.
- Help organize weekly meetings to report information, attend training, and receive instructions regarding activities in the local community.
- Invite community members to participate in the CBCP activities, including recreational activities, and awareness raising.
- Conduct awareness raising sessions and campaigns actively.
- Help community members get direct access to services through linkages with social security schemes, medical care, Health Plans etc.
- Assist in scheduling events with community leaders.
- Follow given work plans and guidelines
- Maintain positive work relationship within the protection team and outwardly in communications with the community.
- Ensuring compliance with the zero-tolerance to Sexual Exploitation and Abuse policy.
- Any other duties assigned by the project coordinator.

### ***Documentation related.***

- Supporting in documentation of the activities including registration forms, attendance sheets, Maintaining Follow up register, and any other forms that need to be filled while respecting data protection guidelines.
- Collect data and insights for detailed documentation and report writing related to community meetings and workshops/engagements.
- Ensuring effective Case management and referring CS cases (intensive individual care and follow up plan) in coordination with the Project Coordinator.

### **Expected competencies:**

- Graduation/Diploma in any stream. Graduates in Social Work will have an added advantage.
- Minimum 1-2 years of relevant work experience in development field preferably with prior experience in working with children.
- Experience of working in outreach and engagement, particularly with vulnerable/disadvantaged groups.
- Basic knowledge of child protection issues and laws will be an added advantage.
- Basic computer knowledge is an added advantage
- Hard-working, reliable and professional, able to manage a varied and challenging workload and work well both as part of a team and alone.
- Strong communication skills including presenting, facilitation and relationship building and Proficiency in Hindi (both verbal & written)
- Experience of working with a variety of different stakeholders
- Proficiency in English (written & verbal) will be an added advantage

**Expected attitude:**

- Commitment towards working on the cause of children in difficult circumstances
- Conduct yourself in accordance with the rules of 'Child Safeguarding Policy' and 'Code of Conduct Policy' in your Professional and Personal life-which includes reporting suspicions of child abuse or any breach of these policies
- Sensitive to the rights of children, especially on child protection and gender issues
- Flexibility and ability to work in a team and on shift basis.
- Sense of balance and ability to work under pressure

**Job Reference:**

**'Community Mobiliser – RCI'**